

College of Liberal Arts & Sciences

Graduate Student Advisory Board Charter

I. The College's Graduate Student Advisory Board is a voluntary, appointed board of graduate students and graduate alumni who serve at the invitation of the Dean of the College.

II. Purposes

The objectives of this board are:

- a. To serve as a liaison for graduate students, providing the Dean and Dean's office staff with perspectives on issues of pressing concern to master's and doctoral students in the College.
- b. To provide feedback on College initiatives, policies, and procedures that affect and/or involve graduate students.
- c. To collaborate with the Dean and the College Office of Graduate Affairs on identifying areas of need amongst graduate students.

III. Membership

The Board will consist of 11 graduate students and recent graduate alumni representing all five areas of the College.

Membership of the board will consist of:

- a. three representatives from Natural Sciences and Math, Social and Behavioral Sciences, and Humanities;
- b. one representative from School of the Arts and one from Interdisciplinary/International Studies;
- c. a mixture of early, mid-, and late-career students;
- d. at least two representatives of the areas above will be from a professional master's degree program;
- e. two representatives of the areas above will be recent graduate alumni (within five years of graduation).

Board members must be in good academic standing with their department or program.

Preference will be given to students who have held a leadership position in an on-campus graduate student organization or with a regional or national disciplinary organization.

IV. Duties and Responsibilities

Members:

- a. Will serve for one year.
- b. Convene for a full board meeting twice per academic year, once in the fall semester and once in the spring semester.
- c. Are required to attend both meetings.
- d. Those unable to attend may be replaced by an alternate member for one or both meetings.

V. Nominations

Board members are selected from a pool of nominees:

- a. Nominations for the Board will be solicited on an annual basis in the early fall via an online form on the College Office of Graduate Affairs website.
- b. Nominations for membership will be accepted from faculty, staff, and students. Self-nominations are welcome;
- c. Selection of the Board members will be made by the Dean of the College in consultation with the College Office of Graduate Affairs, based upon the criteria noted above.
- d. Students who have already served on the Advisory Board may be nominated again, but no student may serve on the board for more than two years.